

Fact Sheet for Non-degree Exchange Students

General Information

Tongji University	http://en.tongji.edu.cn/
*College of Architecture & Urban Planning (CAUP)	https://caup.tongji.edu.cn/caupen/main.htm
*CAUP Course Schedule	https://caup.tongji.edu.cn/caupen/11074/list.htm
Online Application System	http://study-info.tongji.edu.cn/

Language

Teaching Language	English and Mandarin
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Academic Calendar (including examination dates)

Orientation Week	September 4- 8
Official Start of Fall Semester 2023	September 11, 2023- January 19, 2024
Spring Semester 2024	February. 26, 2024- July.5 2024

Application Procedure

Step 1 Nomination

Nomination Deadline for Fall Semester: May 10	Nomination Deadline for Spring Semester: November 15
*The nomination sheet can be found at CAUP website at: https://caup.tongji.edu.cn/caupen/11075/list.htm	

Step 2 Application

a) Complete and submit online application

Required Documents	Academic Transcript
	High School Diploma
	Study Plan

* Full list of required documents and online application guide can be found at:
https://caup.tongji.edu.cn/_upload/article/files/69/d4/c263672642a696aae4acd5aaf34c/c1c463f0-7d04-4fd2-955e-5d7ac073fa50.pdf

b) Scan all required documents as ONE pdf file and send it to caup@tongji.edu.cn

Required Documents	1.Download and sign the application form
	2.Copy of passport's information page
	3.Copy of bachelor degree certificate (apply for master program applicants)

Fact Sheet for Non-degree Exchange Student (Cont.)

Application Deadline

Fall Semester	Spring Semester
31-May	31-Dec
"Admission Letter" and "Visa Application for Study in China" will be sent to the sending University in late July for Fall Semester and late January for Spring Semester	Students must register at the Tongji University on time in accordance with the detailed requirement in the Admission Notice

Step 3 Student Visa

Students must go to the Chinese Embassy or Consulate General in their home country with the "Admission Notice" and the "Visa Application for study in China" to apply for the student visa (X2 for one semester and X1 for two semesters)

Any visa issues due to an early entry into China prior to the assigned registration date will be students' responsibility.

Contact Information for Incoming Exchange Students

International Cooperation Office

Tel: 0086 021 6598 3592

Email: caup@tongji.edu.cn

Housing

Incoming exchange students are eligible to apply for on-campus housing, however, we can't guarantee the space due to the limited availability. We strongly suggest students find their own accommodations in advance.

Useful Websites:

www.thatsmags.com/shanghai

www.bonapp.cn

www.smartshanghai.com

www.timeoutshanghai.com