

Tokyo University of the Arts, Faculty of Fine Arts

Student Exchange Program

How to apply

Students from partner institutions may apply to participate for each term as outlined below.

School Terms:

Spring semester

Semester starts: 1st April

Classes start: 1st April

Classes end: late July

Announcement of results for Spring semester: middle of December

Semester ends: 30th September

Summer vacation: late July- 30th September

Fall semester

Semester starts: 1st October

Classes start: 1st October

Classes end: late January

Announcement of results for Fall semester: middle of July

Semester ends: 31st March

Winter vacation: late January- 31st March

Application Deadline

For Spring semester (1st April - 30th September): by 31st October (previous year)

For Fall semester (1st October - 31st March): by 31st May

Application Procedure

Step 1: Inform your home Institution

Indicate interest at the International Office of your home university.

Step 2: Nomination

The exchange coordinator at your home institution must nominate exchange students to Tokyo

University of the Arts. Applicants who are not nominated by their home university cannot be accepted. Send the following application documents to the Educational Affairs Section of Faculty of Fine Arts.

Application:

- 1.Application for student exchange
- 2.Study/research plan or Motivation letter
- 3.Recommendation letter from student's adviser
- 4.Latest transcript / grade in English or Japanese (For self-translation, the original must be attached.)
- 5.Portfolio
- 6.Photocopy of main passport pages (clearly showing the passport number)
- 7.Identification photo data (recently taken, full face, size must be **4:3** ratio of **height to width** such as 560 x 420 pixels, 600 x 450 pixels)
- 8.Certificate of language ability (English or Japanese)
- 9.Application for Certificate of Eligibility for TUA student exchange
NOTE: Submission of the form does not guarantee a student exchange.
- 10.Certificate of defrayer's deposit balance, if the person who defrays expenses is living in the other countries (For example Certificate of Deposit from 中国工商银行, 中華銀行)
- 11.A copy of identification (such as ID card, 常住人口登記証, 居民身分證, 戶籍謄本)
NOTE: Documents 10 and 11 are applicable only to Chinese and Taiwanese students.

Please send Applications 1~11 in data format to bijutsu.ryugaku@ml.geidai.ac.jp via email by the designated deadline above.

Step 3: Selection

When your application is received at our office, it will be forwarded to the course Professors for selection. Tokyo University of the Arts, Faculty of Fine Arts reserves the right, in accordance with its application procedure, to accept or reject an application for the exchange study. The Professors base their decisions on the artistic quality of the portfolio and on the student's qualifications.

Please understand that because of the large number of applications, we are not in a position to offer feedback as to reasons for rejections. You will be notified as soon as our Professors have reached their decision.

Notification Date

For Spring semester: middle of December (previous year)

For Fall semester: middle of July