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**Primary contact for all types of inquiry: [international.advisor@unicatt.it](mailto:international.advisor@unicatt.it). Students are invited to contact the office via this e-mail address to make general inquiries regarding the planning of their study period abroad.**

Staff	Service	Contact details
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Office hours: from Monday to Friday 9.30AM – 12.30PM. Afternoon: 2.00PM – 5.00PM.

Instructions if contact person is not available:

Central Office: 02.7234.5114 (from 9.00AM to 5.00PM, Mon-Fri)

At the moment due to the COVID-19 pandemic, the office is closed for in-person services. Students may ask for a one-on-one online meeting by requesting an appointment via email to: [international.advisor@unicatt.it](mailto:international.advisor@unicatt.it)

Instructions and contact information in case of emergency only occurring outside of business hours:

Emergency mobile phone: +39 3371042474.

## OFFICIAL ARRIVAL DATE

### IMPORTANT NOTICE:

Although Cattolica's expectation is to normally host students in-person in the Fall, the University is still monitoring developments related to the COVID pandemic in order to determine whether to offer classes contemporaneously in-person (possibly at reduced classroom capacity) and online. Further information will be given confirming this possibility based on ministerial guidelines and local developments.

Starting Date of the Semester Fall 2021	
Arrival date 1:	August 25, 2021
Orientation event 1:	August 26 - 27, 2021 <b>For students enrolled in Pre-session intensive Italian language course ONLY.</b>
Arrival date 2:	September, 13 2021
Orientation event 2:	September 14 – 16, 2021

## ACADEMICS

Students can choose to build their own semester of study by selecting courses from two curricula:

- UCSC University Academic Curriculum
- UCSC International Curriculum.

Before applying participants should be aware of the requirements, these can be found at the following link:

<https://international.unicatt.it/ucscinternational-course-details-programme-overview>

Note that applicants for [UCSC coursework in Italian](#) must provide an [Italian Language Proficiency Report](#) indicating a minimum proficiency level of B2. Applicants will have access to the form upon application. The form needs to be filled both by the student and an Italian language instructor and be attached to the application online. Applicants that cannot provide the Italian Language Proficiency Report upon application or those who, upon application, do not meet the proficiency level of B2 are required to enrol in Pre-session intensive and/or Semester Italian Language Course.

Note that applicants for [UCSC coursework in English](#) who are non-native speakers must provide evidence of B2 or equivalent English language proficiency. Example of minimum requirements: TOEFL iBT 79, IELTS 6, Cambridge B2 First (FCE), or comparable certification. An English Language Proficiency Report is not required if a student has successfully completed a degree programme taught in English; or is currently studying in English at his/her home institution.

**NOTE: Due to the pandemic, aware that many language testing centers may not be accessible, Università Cattolica will be accepting test results from Duolingo (<https://englishtest.duolingo.com/>) for the Fall Semester.**

**Cattolica may still have campus access restrictions in place and will thus offer courses both contemporaneously online and on-campus (students may have to rotate between online and in-class lectures should class-room capacity be reduced).**

**All students coming to Cattolica for the 2021 Fall Semester will be expected to follow any protocol that might be in place, as any other student, and adhere to any restriction with regard to in-person class attendance and campus access. This could imply that on some days, students will be allowed to access classes and university services in-person, while on others they will may be required to follow class remotely.**

**Access days to campus services will be assigned automatically. Students will be able to know what days they can access campus services and class via the iCatt App. International student advisors will inform and brief the students on the use of the iCatt App during the Orientation event, which may be held online.**

## UCSC UNIVERSITY ACADEMIC CURRICULUM & UCSC INTERNATIONAL CURRICULUM

<https://international.unicatt.it/ucscinternational-exchange-program-in-milan-ucsc-international-curriculum>

### UCSC UNIVERSITY ACADEMIC CURRICULUM

<https://international.unicatt.it/ucscinternational-course-details-ucsc-academic-curriculum>

Starting Dates: Some Faculties may have different starting dates for Fall semester. Always check the UCSC Academic Calendar at this page: [https://international.unicatt.it/ucscinternational-Calendario\\_21\\_22\\_UCSC%20Academic%20Curriculum.pdf](https://international.unicatt.it/ucscinternational-Calendario_21_22_UCSC%20Academic%20Curriculum.pdf)

Notably:

1. The School of Economics (Undergraduate and Graduate degrees) runs on a Quarter System. Hence, please do take note of the following course schedule:
  - Quarter 1: mid-September – mid-December (Including mid-term and final exams)
  - Quarter 2: beginning of January – beginning of April (Including mid-term and final exams)
  - Quarter 3: beginning of April – End of July (Including mid-term and final exams)

If your students choose courses belonging to Quarter 2, which falls between the first and second semester, they will be required to follow classes from January and they will have to attend a dedicated info-session which will be schedule on January 7 or 8, 2022.

2. Courses belonging to the School of Banking, Insurance and Finance and the Interfaculty: Economics + Banking, Insurance and Finance will start on September 6 2021.

## Academic Notes

The home institution sets the policy regarding the award of credits for coursework completed at UCSC. Participants are responsible for knowing their home institution's policies and procedures regarding this matter.

UCSC University Academic Curriculum:

- Students will be allowed to take classes from LAUREA TRIENNALE and LAUREA MAGISTRALE
- Students will be allowed to take classes from all Faculties/Departments
- Note that the Faculty of Law offers mostly year-long courses
- Students are advised to enrol in the Italian language course since most classes and exams are totally run in Italian
- Students will not have to register for courses prior to the beginning of classes; they will be required to update and confirm their Study Plan later during the semester and register online via their iCatt personal page for examinations
- Course attendance is strongly recommended.
- Students may opt among three possible final examination dates for most of the courses; however, the Faculty of Economics in English has only two possible final examination dates per each session.

## UCSC INTERNATIONAL CURRICULUM

<https://international.unicatt.it/ucscinternational-course-details-ucsc-international-curriculum>

## Academic Notes

The home institution sets the policy regarding the award of credits for coursework completed at UCSC. Participants are responsible for knowing their home institution's policies and procedures regarding this matter.

UCSC International Curriculum:

- The International Curriculum courses are elective courses within the Facoltà di Scienze Linguistiche e Letterature Straniere degree course. Elective courses account for 6 ECTS and 44 contact hours.
- Erasmus+ students may not select more than 1 course from the International Curriculum and will have to complement their course load with UCSC Academic Curriculum Courses in order to satisfy their home institution course load requirements
- Payment of the activity fee of 45 € that is usually applied to International Curriculum courses is suspended for the Fall, since the expectation is that out-of-class activities will likely not be possible.
- Non-E.U. students taking courses within the International Curriculum usually enrol in 4 area courses and 1 Italian Language course (pre-session intensive or semester Italian Language course)
- Students will receive all the information related to course schedules and registration instructions before the beginning of classes
- Students will be required to register online. Detailed information will be sent directly to students on this matter. The registration will be on a first-come, first-served basis.
- Students will be required to regularly attend courses. They will have one midterm and one final examination (other forms of assessment may be used and may vary depending on the course)

NB: Due to COVID, some courses, to ensure the best teaching/learning conditions based on the course content, may not be appropriate for "dual mode" delivery, that is contemporaneously in-person in the classroom and in live streaming. For this reason, some of the International Curriculum courses may either be available only online, or only in-person. It is the University's intention however to provide equal access to most of its classes no matter whether students will be able to attend in-person or only virtually.

## ORIENTATION PROGRAMME

UCSC International will organize either a virtual or an on-campus Orientation Event at the beginning of the semester (TBD). UCSC strongly encourages students to take part in the event.

The 3-day Orientation Event programme consists of:

*Day 1 (Tuesday morning/afternoon):* Welcome speech and ESN ice breaking activities;

*Day 2 (Wednesday morning/afternoon):* Info session on UCSC International Curriculum and UCSC Academic Curriculum;

*Day 3 (Thursday morning/afternoon):* Italian Language course presentation and Q&A info session

During the orientation students will be informed on how to organize their course schedule, select courses, guided in experiencing the tools used for virtual distance learning (i.e.: TEAMS; Blackboard Collaborate Ultra etc.)

## PRE-SESSION INTENSIVE ITALIAN LANGUAGE COURSES - ONLINE

Exceptionally for Fall 2021, the intensive language course will only be offered as an online course. Pre-session intensive Italian language courses are offered before the beginning of each semester. The courses are recommended for all participants but not compulsory. Pre-session language courses are offered at additional cost (see table below). Students must select the course while completing the application in Cattolica students' enrolment portal.

Level of instruction: from Absolute Beginner to Advanced.

For more information, contact Laura Ferrari (laura.ferrari@unicatt.it).

Course Description: the pre-session intensive Italian Language course consists in 44 hours (45 minutes each) over 3 weeks (6 ECTS credits). It includes grammar workshops and upon payment of the course fee, students will have to take an online placement test to assess which level is the most appropriate. This also applies to absolute beginners.

## SEMESTER ITALIAN LANGUAGE COURSES – ONLINE

Exceptionally for Fall 2021, the semester language course will only be offered as an online course. Semester Italian language courses are offered throughout the semester and in conjunction with the other academic coursework. The courses are recommended for all participants but not compulsory.

Semester language courses are fee-paying courses (see table below). Students must select the course while completing the application in Cattolica students' enrolment portal.

Level of instruction: from Absolute Beginner to Advanced, depending on the number of applicants.

For more information, contact Laura Ferrari (laura.ferrari@unicatt.it).

Course Description: the semester Italian Language course consists in 44 hours (45 minutes each, 6 ECTS credits). It includes grammar workshops. Upon payment of the course fee students will have to take an online placement test in order to assess which level is the most appropriate. This also applies to beginners.

<i>Exchange students</i>	<i>Fee-paying students (direct enrolment)</i>
Italian course registration fee (non-refundable): N/A	Italian course registration fee (non-refundable) – Added to tuition billing to home university, if applicable  1 course - €30 2 courses- €50
Pre-session intensive only € 400	Pre-session intensive only – included in tuition
Semester only € 400	Semester only – included in tuition
Both pre-session intensive and semester courses € 600	Both pre-session intensive and semester courses – included in tuition

## ENROLMENT FEE

As part of their enrolment, all E.U. and Non-E.U. students are required to pay a mandatory non-refundable fee of **€ 80 (included in direct enrolment tuition) for the entire duration of enrolment.**

The new benefits included in the enrolment fee are:

- 1) Student ID card that **can also function as bank card**
- 2) Health and liability insurance (see below “MEDICAL REQUIREMENTS/HEALTH SERVICES and SAFETY APP” for more details”
- 3) Enrolment and activation of the Safety App (see below “MEDICAL REQUIREMENTS/HEALTH SERVICES and SAFETY APP” for more details)

## TRAVEL INFORMATION

From International Milan Airport to institution:

Please attempt to arrive at **Malpensa International Airport**, 40 Km from Milan City Center. The connections from Malpensa Airport to Milan City Centre are the following:

- MALPENSA EXPRESS train to Cadorna Station: every 30 minutes, single ride ticket € 13.00 on average
- MALPENSA EXPRESS train to Centrale Station: every 30 minutes, single ride ticket € 13.00 on average

From within city/town to institution:

Underground system: Red line, stop at Cadorna Station, 10-minute walk from campus central building (Gemelli Building). Green line, stop at S.Ambrogio Station, 5-minute walk to campus. Additional information will be provided by e-mail. Single ride ticket €2.00  
Should students decide to commute by taxi from Malpensa International Airport to Milan City Centre the cost will be around 110 €.

#### **COVID-19 most updated information for travellers:**

We recommend students are aware of travel rules and frequently consult the website **VIAGGIARESECURI:**

<http://www.viaggiaresecuri.it/> where all the information on travelling and entering Italy is listed. Students must be aware that according to their country of origin or if they are stopping in other countries while travelling to Italy they may be subjected to specific restrictions.

Specific updates and guidelines will be communicated to enrolled students prior to the beginning of the semester/academic year with reference to the Italian context to make sure all the interested students are aware of the guidelines and prescriptions to observe in the Country.

Movement among Italian regions may be limited if not prohibited according to COVID-19 restrictive measures to contain the pandemic.

#### **ACCOMMODATION/PLACE TO STAY**

##### **IMPORTANT NOTE:**

**Due to the pandemic, most of the third party contracts used for housing placements have been suspended this past year. It will take several additional months for Cattolica/MIL Service to rebuild its housing capacity. Cattolica may thus not be able to guarantee housing for students when expected as per the mobility agreements in place. Exceptionally for this 2021/22 academic year, we ask that partners concerned adjust their advising accordingly, and when possible consider one of the suggested alternatives.**

##### **HOUSING**

Cattolica offers some accommodation options via a third-party provider, MIL Service. **Spaces available for the 2021 Fall semester are very limited.**

Type of housing provided: Off-campus shared apartment or single dorm room w/bathroom. **Depending on local guidelines, double rooms may only be rented as single rooms, thus reducing overall placement capacity.**

For more information please check the MIL Service website: <http://www.milservice.com/>.

Admitted students will receive communications and reminders about housing throughout the pre-arrival process.

**Note for Students admitted via Direct-Enrolment:** housing benefits begin on the official date of arrival and last through the end of the placement period inclusive of all examination and vacation periods between academic sessions. Housing costs will be included in the request of payment that will be sent one month before the starting of the program.

##### **OTHER ACCOMMODATIONS**

Students may check directly on our website possible alternative accommodation offered by third party providers.

Please visit the following link: <https://international.unicatt.it/ucscinternational-milan-accommodation>

##### **MEALS**

Students may have access to the campus cafeteria. As enrolled students, participants will have access to the student discounted rate of €7.70 (full meal) or €5.00 (lunch meal).

Cafeteria entrance is being managed via the App Affluences due to the COVID – 19 pandemic. Students must download the App if they wish to use the Cafeteria and book their entrance time for lunch/dinner.

##### **MEDICAL REQUIREMENTS/HEALTH SERVICES and SAFETY APP**

Non-EU residents must take out an International Health Insurance, which covers costs related to medical, treatment and admission to hospital and most importantly medical evacuation and repatriation to their home country. Additionally, as part of their enrolment, all E.U. and Non-E.U. students are required to adhere to the **University's health and safety programme (Student Safety Package) for the entire duration of enrolment, which is an additional health insurance and personal liability coverage that is complementary to the international health coverage the students secure prior to their arrival in Italy.** Since Cattolica is unable to verify the coverage and policies of every international student, it applies this blanket policy to all students to ensure that every student has a minimum required coverage. Additionally, the University requires a personal liability insurance that most international health insurance policies do not include. **This coverage is only activated for the exact duration of the students' programme at**

**Cattolica**, so it may not cover any travel dates to Italy before the start of the programme, or any travel that the students may do after the end of their programme. **We therefore recommend that students nonetheless enrol in any health insurance that their home university requires or at least for some additional travel health insurance that covers their travel dates outside of their programme dates.**

Should you wish to assess whether the Cattolica health insurance meets your requirements as a possible substitute for your insurance policy, we will send a copy to you. We are expecting to have our **policy updated for this year to cover additional COVID related expenses.**

Additionally, as part of the “**Student Safety Package**”, Cattolica will invite students to activate on their smartphones the dedicated **Student Safety App**, which student will be able to use for emergency purposes during their period of stay anywhere within and outside Italy. More information will be provided online and to the student upon arrival.

**Under normal circumstances, should students need medical assistance, they can turn to the University Health Center. However, should access to University services be restricted due to COVID-19, the health center may not be operational. Students will be given information on alternative options and protocols to follow should the pandemic situation warrant it.**

Student Health Center  
Largo A. Gemelli, 1  
20123 - Milano  
Palazzo Dominicanum  
First Level  
Tel. 02.7234.2217

Hours of operation:

Mon to Fri 9.00AM - 4.30PM

Consultations are free of charge. English-speaking Medical Specialist are available on demand.

Psychological counselling is available on a fee-paying basis.

## **ESTIMATED PERSONAL EXPENSES**

In addition to room and board, participants are responsible for all additional personal expenses including: fees not required to all participants (e.g. computer, language, and science lab fees), books, local transportation, entertainment, etc. The amount below is provided as a guide; the actual amount needed will vary depending on courses and personal habits.

Transportation (monthly pass): € 22 (+€ 10 for activation one time only)

Text books/readers: €150

Additional expenses per month are estimated at: € 250-300 (minimum)

## **TRANSCRIPT ISSUANCE**

Semester 1 Late February

Semester 2 End of July

Full Year End of July

Procedure in order to ensure timely processing of transcripts: students need to close online their career through ICATT (the Cattolica students personal page) prior to their departure or once they will have received all the grades relevant to the completion of their academic career.

Once the academic is closed, Cattolica will be able to issue the Transcript of Records.

Additionally, students can download a self-certification which reports their academic career as provisional Transcript of Records from their iCatt page. This document cannot substitute the official Transcript of Records issued by Università Cattolica to the students' home University. Students who take late exams may experience some delay in receiving transcript. Please notify International Student Services of any home institution deadline for receiving transcript for graduation, etc.

Final Transcript of Record is issued only at the end of the study period at Cattolica.