

#### **International Office**

## **Partner Information Form**

For Prospective Erasmus Incoming Students

Address	Technische Universität München Arcisstraße 21 80333 München Germany
Head of Institution	Professor Dr. Dr. h.c. mult. Wolfgang A. Herrmann
Internet address	http://www.tum.de
Erasmus code	D MUNCHEN02

### **Application Deadline**

Deadline for	Winter term (or for an entire year at TUM):		
Applications	31 <sup>st</sup> of May		
	Summer term:		
	31 <sup>st</sup> of October		

## **Application Procedure**

e-Nomination & necessary application documents	The partner university selects students according to performance, commitment and language skills (!) and nominates them for the exchange semester stay via the web- based platform "moveonnet" (= eNomination). After an acknowledgement-email from TUM, the International Office of the home university sends the application documents to TUM. Applications sent directly to the TUM International Office will not be accepted. Nominated Students should submit in the following documents:		
	1)	Online application printed and signed by applicant and in addition bearing stamp and signature of the International Office of the home university	
	2)	One page letter of Motivation stating the reasons for applying at TUM	
	3)	Curriculum Vitae	
	4)	Study Program (signed and stamped by the departmental coordinator)	
	5)	Transcript of records (all grades you have attained at home university so far, signed and stamped by the university)	
	6)	Document including the courses students are attending at the moment in their current semester (and so are still not listened in the transcript).	
	7)	Passport Photo (original, no scanned or copied photo)	
	8)	language certificate (can be issued by home institution)	
Further Information	www.inter	national.tum.de/en/welcome-to-tum/international-exchange-students/exchange-students/erasmus/	



## **Course Registration and Academic Information**

Semester Dates	Winter term: October-March Summer term: April-September		
	For specific dates please look under: <a href="http://www.tum.de/en/studies/application-and-acceptance/dates-and-deadlines/">http://www.tum.de/en/studies/application-and-acceptance/dates-and-deadlines/</a>		
List of Departments	http://www.tum.de/en/about-tum/faculties/		
Course Catalogue and Descriptions	https://campus.tum.de/tumonline/webnav.ini To access the course catalogue, please select « courses » in the search bar.		
Language Proficiency	Applicants should have sufficient command of German (at least B2) to be able to follow lectures without difficulty (see "e-Nomination & necessary application documents").		
Language of Instruction	Most of the classes are held in German.		
Language Courses	TUM offers German language courses for international students. Intensive courses are offered in the two weeks immediate before the start of lectures. For details please look at: <a href="http://www.sprachenzentrum.tum.de/en/home-language-center/">www.sprachenzentrum.tum.de/en/home-language-center/</a>		
Semester Workload	15-20 ETCS credits suggested		
Academic Transcripts	All students should contact their TUM department.		

#### Accommodation

Accommodation	The application for the Erasmus program at TUM does not include an offer for a room in a dorm. Students have to find a room themselves on the private market with the list of hints on finding accommodation:
Further Information	www.international.tum.de/en/welcome-to-tum/international-exchange-students/accommodation/tips/

#### **Orientation Programme**

Orientation Program	TUMi provides an orientation program designed to help students find their way in Munich. The program takes place the first two weeks of October (winter term) and the first two weeks of April (summer term) and is divided into about instructional units that are designed to not only help you get through the paper work upon arrival, but also acquaint you with the cultural possibilities in and around Munich:
Further Information	www.international.tum.de/en/welcome-to-tum/international-exchange-students/tuminternational/#c2356



#### **Estimated Costs of Living**

Private Dorms / Apartments	€ 350 – € 600
Food/meals	€ 200 - € 300 per month
Expenses for lecture materials	Approx. € 20 per month
Public transportation	Solidarity fee 59€ /per semester (compulsory) & Semester Ticket 141€ / per semester (optional)
Personal expenses: (telephone, clothes, leisure time, etc.)	€ 150 per month (according to individual needs)
Health Insurance	€ 76 - € 78 per month (not for students with an EHIC-card)
Administrative fee	€ 52 per semester
Further Information	www.international.tum.de/en/welcome-to-tum/international-exchange-students/cost-of-living/

#### **Visa Requirements/Residence Permit Application**

Entry Regulations	Applicants from EU/EFTA nations as well as some other nations do not need a visa to study in Germany.
	All applicants from Non-EU nations need a visa to study in Germany. In order to get a visa, you must apply for one at the embassy or consulate of the Federal Republic of Germany in your home country. You must apply for your visa at least 2 months ahead of time. Please do not travel to Germany on a tourist visa, since it cannot be changed to a student visa. Students that are in Germany on a tourist visa are not entitled to study there. Students from Switzerland who are allowed to enter Germany without a visa have to fill out a residence permit application, which can be obtained at the local Foreigner's Registration Authority.

Further Information:  $\underline{www.international.tum.de/en/welcome-to-tum/international-exchange-students/entry-regulations/\#c1459$ 

#### **Health Insurance**

Are students required	Yes, in Germany health insurance is mandatory. One cannot register at TUM without
to purchase health	proof of a German national insurance. Students originating from countries in the
insurance?	European Union (EU/EFTA) nations must obtain the International Health Insurance
	Certification (former E111 or E128) or EHIC-Card from their insurer in their home
	country and present it to a German national insurer to receive the demanded proof.
	Students originating from countries outside the EU must also present a certificate
	entitling them to German health insurance coverage. Students who are not insured in
	their home countries, obtain German insurance through a German national health
	insurer of their choice. Full coverage for students is around € 76-78 monthly.

**Further Information** www.international.tum.de/en/welcome-to-tum/international-exchange-students/health-insurance/#c1511



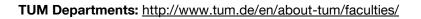
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#### Banking

Must I open a bank	It is highly advisable to open a bank account in Germany.
account while	German banks offer accounts free of charge for students. Debit cards from German
studying in Munich?	banks are accepted throughout Europe.
What are acceptable credit cards in Munich?	In Munich all major credit cards are accepted. However, not all stores take credit cards; in some shops you are obligated to pay cash. In smaller cities and towns outside of Munich credit cards are not widely accepted.

#### **Contact Details**

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Mobility)	<u>noeniiciis@zv.tum.de</u>
woonity)	
Website for incoming students	www.international.tum.de/en/welcome-to-tum/international-exchange-students/exchange-students/



#### Institutional Coordinators / Departmental Coordinators:

TUM Department	Depart. Coordinator	Phone number (🖹)	Email (⊠)
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Center of Life and Food Sciences Weihenstephan:

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