

# Institutional Factsheet: University of National and World Economy

## 1. Institutional Information

### 1.1. Institutional details

Name of the institution	University of National and World Economy
Erasmus Code	BG SOFIA03
EUC	
Institution website	<a href="http://www.unwe.bg/mobility/en">www.unwe.bg/mobility/en</a>
Online course catalogue	<a href="http://www.unwe.bg/mobility/en/pages/4075/international-students.html">http://www.unwe.bg/mobility/en/pages/4075/international-students.html</a>

### 1.2. Main contacts

Contact person	Assoc. prof. Vera Pirimova, Ph.D
Responsibility	Institutional Erasmus Coordinator
Contact details	e-mail: <a href="mailto:v_pirimova@abv.bg">v_pirimova@abv.bg</a> Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72

Contact person	Detelina Angelova
Responsibility	Outgoing Students Coordinator
Contact details	e-mail: <a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a> Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72

Contact person	Nasya Handzhiyska
Responsibility	Incoming Students Coordinator
Contact details	e-mail: <a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a> Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72

### C. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level according to CEFR
Student Mobility for Studies	English, Bulgarian	B1
Staff Mobility for Teaching	English, Bulgarian	B2

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>.

### D. Additional requirements

None

### E. Calendar

**Nomination Deadlines:** Applications/information on students nominated must reach our institution by:

Autumn term (please specify)	31 <sup>st</sup> May
Spring term (please specify)	31 <sup>st</sup> October

**Decision Response:** As receiving institution the University of National and World Economy will send its decision within 4 week.

**Transcripts of Records:** A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished.

**Termination of Agreement:** A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Additional information

### A) Grading system:

G. BG SOFIA03: <http://www.unwe.bg/mobility/en/pages/4075/international-students.html>

Bulgarian Grading System			International Grading Systems		
Grade	Definition	Average Distribution	ECTS	10 point System	20 point System
6	Excellent	10	A	8.5 - 10	19 - 20
5	Very good	25	B	7.5 - 8.5	16 - 18
4	Good	30	C	6.5 - 7.5	13 - 15
3	Sufficient	25	D, E	5.5 - 6.5	10 - 12
2	Fail	10	F, FX	< 5.5	< 10

### A) Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details	<a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a>
Website	<a href="http://www.mvr.bg/en/AboutUs/StructuralUnits/National%20Mol%20Services/Police/dir_migracia.htm">http://www.mvr.bg/en/AboutUs/StructuralUnits/National%20Mol%20Services/Police/dir_migracia.htm</a>

### B) Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm) .

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details	<a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a>
Website	<a href="http://www.en.nhif.bg/web/guest/home">http://www.en.nhif.bg/web/guest/home</a>

### C) Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact details	<a href="mailto:erasmus@unwe.bg">erasmus@unwe.bg</a>
Website	<a href="http://www.unwe.bg/mobility/en/pages/4075/international-students.html">http://www.unwe.bg/mobility/en/pages/4075/international-students.html</a>